



FEDERAL ELECTION COMMISSION
WASHINGTON, DC 20001

RQ-5

FEB 4 1994

James C. May, Treasurer
National Association of Broadcasters
Television and Radio
Political Action Committee
1771 N Street, NW
Washington, DC 20036

Identification Number: C00009985

Reference: December Monthly Report (11/1/93-11/30/93)

Dear Mr. May:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a returned contribution from a federal candidate totalling \$750 on Schedule A for Line 16. If the check written by your committee was never cashed, you should itemize it on Schedule B for Line 23 as a negative entry. Line 16 should be used if the recipient committee cashed your check and wrote a refund on its account. Please amend your report to correct this discrepancy or provide clarification regarding this transaction.

-Your report includes computer produced formats of FEC Form 3X - Schedules A and B. Computer produced formats may only be used upon prior approval of the Commission. You should submit a separate sample format with a cover letter requesting approval. Until your format has been approved, FEC forms must be used. (11 CFR §104.2(d))

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3530.

Sincerely,

Jennifer K. Wall
Reports Analyst
Reports Analysis Division

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